

## CUBLEY HALL

# BOOKING TERMS & CONDITIONS

### Bookings & Payment

Bookings will be held provisionally for 7 days.

After 7 days, if not confirmed, the provisional booking will be void.

To confirm your booking a non-returnable booking fee is required.  
Non-payment of the booking fee and no returned contract will void the booking.

A prepayment of 50% of the estimated total will be required 9 months before the event.

Full payment of the estimated total is required 5 weeks before the event.

Confirmation of numbers will then be required 2 weeks before the event.  
Any absences on the day will be charged to the wedding party.

A fluctuation in numbers will render the booking re-negotiable.

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### Cancellation

The booking fee is non-refundable.

If a cancellation is made, any costs incurred including any loss of profits will be charged.

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### Special note:

Our policy does not allow parties to supply their own food or drink.  
The wedding couple shall be held responsible for any undue damage/theft  
that may be caused.

All prices are inclusive of VAT at the current rate.